Brookings Figure Skating Club
Board of Directors Meeting

January 11, 2025 @ 3:06 pm
Larson Ice Center Conference Room

MINUTES

I. Call to Order

a. Meeting called to order at Quorum established. Board members present: Chris Buus, Aleycia Gerlach, Laura Aspinall, Jodie Louwagie. Absent: Stacey Moyer, Vicki Dubbelde, Dustin Louagie

II. Secretary's Report (Aleycia)

a.Jodie moved to approve the minutes. Laura seconded. Motion carried.
b.Chris will follow up with Trish to see if we can get her help in updating our social media admin privileges so affected board members have full controls (i.e. membership chair).
c.Aleycia will keep track of incoming emails to club and clean up the inbox

III. Treasurer's Report (Jodie)

a. We are starting to see more expenses from the ice show as expected. We need to talk to Stacey about raffle tickets for the ice show. The majority of competition registration income has come in.
b.Ticket invoices for the raffle are set to be sent out by 2/1/26. Families will be required to pay the invoice of $100 for the raffle tickets prior to March 1st per membership requirements.

CDs renew 9/9/2026 and 10/10/2026

IV. Competition Chair (Vicki)

a. Absent

V. Fundraising

a. Board will absorb the duties that need to be fulfilled the remainder of the season and focus on recruiting the position for next season.

VI. Vice President (Dustin)

a. Absent.

VII. Membership Chair (Laura)

a. Mindy Newman is hoping to have an online apparel store with 605 designs in the next 1-2 weeks. Laura will ask Trish about whether or not she plans to be a coach coordinator for next year.
b.Plan to do an extra early bird rate for membership next year.

VIII. Ice Show Chair (Stacey)
a.Absent

IX. President (Chris)
a. Coaches meeting update: Coaches suggested adding a Junior Coach Academy at the beginning of the season in order to set expectations and to train junior coaches. ISI testing was brought up. Testing sessions are needed to ensure fairness and non-biasness. BFSC will need to follow ISI protocol. Two coaches plan to begin painting a mural in the warming room once the City gives approval.
b.Jodie motioned to approve withdrawn membership policy. Laura seconded. Motion carried. Aleycia will ask Sara to add to the handbook on the website.
c.Zoom meeting will be offered at the next meeting if board members are unable to attend.
d.Ice Skating Academy was reviewed. It was agreed upon that the ‘behind the scenes’ planning and promoting has fallen short and needs to improve.
e. Jodie motioned to move the storage unit from Moriarty to Mills Property Management. Laura seconded. The unit will be closer to the rink, and will save the club $400 per year.
f.Discussion was had about coaches teaching curriculum specific material that is not ISI. Coaches will need to make sure that they are compliant. Questions and concerns about offering group lessons through coaches were brought up. At this point, there is not anything specific that prohibits it in our membership book. It was acknowledged that there was a need to be filled for the FS skaters due to not having class offerings through the Figure Skating Academy last session. This will continue to be monitored and assessed, and possibly incorporated into the next Academy session as it would benefit both coaches and skaters.

X. Adjourn
a. Laura motioned to adjourn. Jodie seconded. Motion carried.

XI. Next Meeting February 8, 2026 at 3pm.